



# BGQS

CONSULTING

COMPANY PROFILE 2023

ESTABLISHED IN 1997 | 51% BLACK OWNED



# OVERVIEW

BGQS Consulting is a Registered Professional Quantity Surveying firm that provides independent professional consulting services in the Mining, Engineering, Infrastructure, Commercial, Water, Petro Chemical and Housing Environment with branches located in Johannesburg and Rustenburg area.

BGQS Consulting Services was established in November 1997 (formally Bowker Greaves Partnership) and has consistently transformed and grown to comply and provide professional services to our loyal Clients.





# INTRODUCTION

## VISION

Our vision is not to be the biggest consultancy, but to maintain the highest level of service delivery which is time-efficient and cost effective to stay the consultancy of choice.

## MISSION

We strive to deliver professional guidance and innovative solutions through employment of highly skilled and experienced staff.

## VALUES

We value our clients', their opinions and strive to ensure that there is always an open and honest work relationship. We treat each other with respect and value individual and cultural differences. We strive to constantly improve our services and act in the best interest of our clients.

## TRAINING & DEVELOPMENT

BGQS Consulting's inclusive approach to doing business extends to our employees where employees are the heart of our organisation. We firmly believe in continuous training and development of staff and provide mentorship to existing and newly graduated Quantity Surveying Professionals. We believe this keeps us at the forefront of cutting-edge ideas and technology as commended by our open-door management style.



# SERVICES

## QUANTITY SURVEYING

### ESTIMATING

- Preparing capital cost estimates for budget purposes and project approval through all the phases pre-concept to feasibility.
- Compilation of budget costs through our in-house database of previously completed projects, quotations from equipment and special services suppliers.
- Preliminary measures and elemental cost estimating.

### PRE - CONTRACT SERVICE

- Preparing contract conditions, including special conditions.
- Standardisation of contract conditions and special conditions for any project.
- Preparing tender bills of quantities for all construction contracts (e.g., civils, building, demolition works, structural, mechanical, piping, electrical and instrumentation, etc.)
- Assistance with compilation of vendor lists for client approval.
- Drafting of enquiry documents for tender purposes.
- Commercial tender evaluations, clarifications, and adjudication reports.

### POST CONTRACT SERVICE

- Preparation of contract documents for signature.
- Re-measurement of provisional schedules of quantities, both from construction drawings and physical measurements on site.
- Measurement of all site instructions and contract variation instructions.
- Preparation of cost reports, projecting estimated final values for the contract works.
- Assistance with the resolution of any contractual claims and all quantity surveying related matters.
- Visits to site for inspection, progress meetings and progress measurements.
- Preparation of monthly progress payment certificates issued to the Principle's/ Engineers approval.
- Preparation and agreement of final accounts with contractors.
- Attendance of Client/ Employer/ EPCM project meetings as required on an ad-hoc basis.
- Project capital cost control.
- Close-out report.



# ARCHITECTURAL SERVICES

## STAGE 1 - INCEPTION

- We receive, appraise and report on the Clients' requirements with regards to the Clients' brief.
- We determine the site, the rights, and constraints.
- We determine the budgetary constraints.
- We determine the need for consultants.
- We determine indicative project timelines.
- We determine methods of contracting and whether other statutory applications are required.

## STAGE 2 - CONCEPT DESIGN

- We prepare an initial design concept for the Client.
- Check for conformity of the concept with the rights to the use of land.
- Consult with local and statutory authorities.
- Review the anticipated costs of the project.
- Review the project programme.

## STAGE 3 - DESIGN DEVELOPMENT

- Develop all aspects of the design from concept to full development including, but not limited to: construction systems, materials, fittings and finished selection.
- Review programme and budget with client.
- Co-ordinate other consultants designs into building designs.
- Prepare design development drawings.

## STAGE 4 - DOCUMENTATION & PROCUREMENT

### COUNCIL PLANS

- Prepare documentation required for local authority plan application submission.
- Co-ordinate technical documentation with consultants.
- Review costing and programme with consultants.
- Submit documents to local authority.

### CONSTRUCTION PLANS

- Prepare specifications for the works.
- Complete technical documentation sufficient for tenders.
- Obtain offers for the execution of works.
- Evaluate offers and recommend a successful tenderer to appoint.
- Prepare contract documentation.
- Complete all remaining technical and construction documentation and co-ordinate with consultants.

## STAGE 5 - CONSTRUCTION PHASE

- We administer building contracts.
- Hand over the site to the contractor and issue documentation.
- Inspect the works for conformity to the contract.
- Administer & perform the duties & obligations assigned by the contract.
- Issue certificate of practical completion.
- We create project close-out report.

## STAGE 6 - CLOSE-OUT

- Fulfil & complete the project close-out, prepare the documentation to facilitate the completion, handover & operation of the project.
- After contractor's obligations with the building contract are fulfilled, issue the certificates related to contract completion.
- Arrange and/or attend municipal inspection.

## OTHER ARCHITECTURAL SERVICES INCLUDE:

- Renovations / Additions and Alterations.
- As Built Drawings.





# ENVIRONMENTAL CONSULTING SERVICES

- Ground and surface water investigations and assessments.
- Soil contamination assessment, soil sampling and analysis, soil remediation specification reports.
- Waste handling, storage, and disposal solutions.
- Geo-technical assessments.
- Engineering design of shaft plugs, stormwater- and erosion controls.
- Drafting of rehabilitation protocol procedure.
- Development of post rehabilitation monitoring plan.
- Health, safety, and environmental management.
- Document control.
- Stakeholder engagement services.



# ASSET MANAGEMENT SERVICES

- Full access to our website's and app's services.
- Consultation on how to implement the service / software efficiently.
- A team of our employees will go out to site to help identify, tag and document assets.
- Periodic inspections to ensure all assets are tagged and documented.
- Continuous updates with the latest versions of our software / applications.



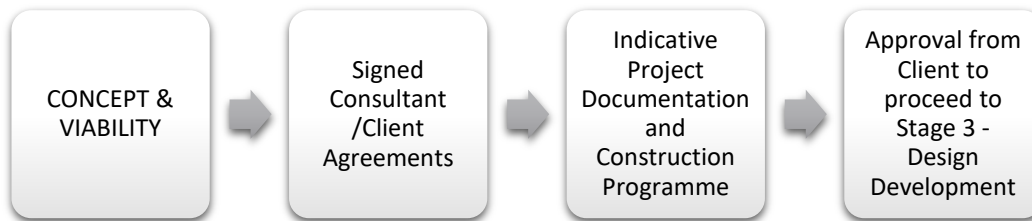
# PROJECT MANAGEMENT SERVICES

## INCEPTION

- Project brief.
- Project procurement policy.
- Signed consultant / client agreements.
- Project initiation programme.
- Record all meetings.
- Approval by Client to proceed to stage 2 - Concept and viability.

## CONCEPT AND VIABILITY

- Signed Consultant / Client agreements.
- Indicative project documentation and construction programme.
- Approval from Client to proceed to stage 3 - design development.



## DESIGN DEVELOPMENT

- Signed Consultant / Client agreements.
- Detailed design & documentation programme.
- Updated Indicative construction programme.
- Record all meetings.
- Approval by Client to proceed to stage 4 - documentation and procurement.

## DOCUMENTATION & PROCUREMENT

- Signed Consultant / Client agreements.
- Detailed procurement programme.
- Enquiry documents & tender evaluations.
- Record all meetings.
- Approval by Client to proceed to stage 4 – construction.

## CONSTRUCTION

- Signed contractor(s) agreements.
- Agreed contract programme.
- Adjudication and award of contractual claims.
- Construction documentation schedule.



- Monthly progress payment certificates.
- Monthly progress reports.
- Record all meetings.
- Certificates of Practical Completion.

## C L O S E O U T

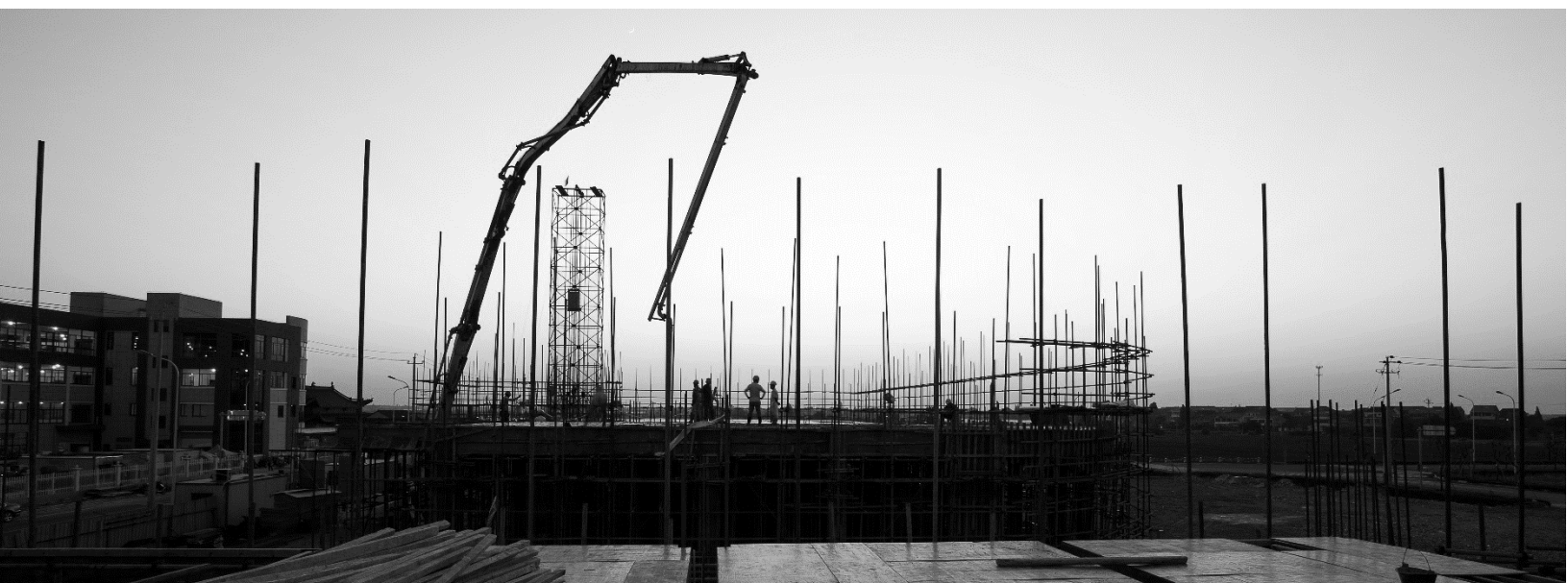
- Works Completion Certificate.
- Certificate of Final Completion.
- Record all meetings.
- Project closeout report.

## S P E C I A L I S T S E R V I C E S

- Technical and project cost audits.
- “Watching Brief” on EPCM and turnkey projects.
- Mediation and dispute resolution

## B B B E E

At BGQS Consulting we are firmly committed to diversity and inclusiveness and believe that it is a key driver for the success of our firm, and we continue to focus our efforts on this important responsibility. Our firm's aim is to be leaders rather than followers in black empowerment and diversity and inclusiveness. We are proud to be 51% black owned and that success is characterised by a culture where people have open lines of communication and where barriers between management and staff are actively removed.





# PROJECTS

## PROJECTS FOR MINING SECTOR CLIENTS

- Office & Security Building – Northam 2017
- Platinum Village – Impala: 2018
- Multi-Purpose Center – Glencore: 2018
- Widow Housing: Sibanye Stillwater 2019
- Offices HRIS: Sibanye Stillwater:2019
- Clinic – Glencore: 2019
- Eastern Cape Schools SLP: Northam: 2019/2023
- Visitors Centre – Impala :2020
- Waterkloof Hills School – Royal Bafokeng Platinum: 2021
- Transaction Centre – Sibanye Stillwater: 2022
- Change Houses – Sibanye Stillwater:2023
- Change Houses – Northam:2023
- Lab Renovations: Northam 2023
- Sandfontein Clinic: Northam 2023
- Ramakoka Clinic: Northam 2023
- Welgeval Clinic: Northam 2023
- Northam Primary School: Northam 2023
- RFA Centre – Impala: 2023
- BHS Offices – Impala: 2023
- Time & Attendance Offices – Impala:2023

## PROJECTS FOR PRIVATE SECTOR CLIENTS

- Residential Housing
- Safari Lodges
- Guest Houses
- Industrial Workshops
- Retail Centre Renovations & Alterations
- New Offices & Office Renovations



# BGQS

CONSULTING

## KEMPTON PARK

50 Braambos street  
Glen Marais, Kempton Park, 1619  
P.O. Box 14695  
Bredell, 1623

Tel: 011 849 6600  
Cell: 084 515 3509  
info@bgqs.co.za  
armandvdm@bgqs.co.za  
www.bgqs.co.za

## RUSTENBURG

228 President Mbeki Drive  
Rustenburg, 0300  
P.O. Box 21914 Protea Park, 0305

Tel: 014 592 5498  
Cell: 082 921 8991  
info@bgqs.co.za  
albertusj@bgqs.co.za  
www.bgqs.co.za

